

TRANSFER STATION OPERATOR

Distinguishing Features of the Class: The work involves the safe and efficient operation of a refuse transfer station. Duties are performed under the general direction of the appropriate municipal official in accordance with established policies and procedures.

A Transfer Station Operator also performs related work as required.

Typical Work Activities:

- Operates refuse compactors compressing debris deposited by users of transfer station;
- Directs cars and trucks to unloading area;
- Helps patrons unload refuse and place it in hoppers and barrels;
- Instructs users in the proper methods of separating and depositing different materials in the proper containers;
- Enforces regulations regarding dumping of prohibited refuse;
- Cleans area around station picking up loose debris, cans, glass, or papers;
- Records the daily number of users of station;
- Assists users in sorting different colored glass for recycling;
- Maintains building and grounds, cleans interior of building, windows, mows grass and removes snow in winter;
- May operate a vehicle to plow snow around transfer station;
- May operate a front-end loader to move recycled material.

Full Performance Knowledges, Skills, Abilities and Personal Characteristics: Working knowledge of refuse compaction equipment; working knowledge of appropriate refuse regulations; ability to operate a refuse compactor safely and efficiently; ability to plow snow with a tractor; ability to follow oral and written instructions; willingness to perform manual labor outside year-round; mechanical aptitude; manual dexterity, reliability; courtesy to the public; physical condition equal to the demands of the position.

Minimum Qualifications: None.

Labor Class, SCSC approval 07/17/2006

Classified 2004 Personnel Officer