

# Child Care Time Sheet

Provider Type: \_\_\_\_\_ Vendor #: \_\_\_\_\_ Month & Year: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Child Care Provider: \_\_\_\_\_

Child's Age: \_\_\_\_\_ DOB: \_\_\_\_\_

|           | <u>Date</u> | <u>Time In</u> | <u>Time Out</u> | <u>Time In</u> | <u>Time Out</u> | <u>Total Hrs</u> | <u>Comments</u> |
|-----------|-------------|----------------|-----------------|----------------|-----------------|------------------|-----------------|
| Monday    |             |                |                 |                |                 |                  |                 |
| Tuesday   |             |                |                 |                |                 |                  |                 |
| Wednesday |             |                |                 |                |                 |                  |                 |
| Thursday  |             |                |                 |                |                 |                  |                 |
| Friday    |             |                |                 |                |                 |                  |                 |
| Saturday  |             |                |                 |                |                 |                  |                 |
| Sunday    |             |                |                 |                |                 |                  |                 |
| Monday    |             |                |                 |                |                 |                  |                 |
| Tuesday   |             |                |                 |                |                 |                  |                 |
| Wednesday |             |                |                 |                |                 |                  |                 |
| Thursday  |             |                |                 |                |                 |                  |                 |
| Friday    |             |                |                 |                |                 |                  |                 |
| Saturday  |             |                |                 |                |                 |                  |                 |
| Sunday    |             |                |                 |                |                 |                  |                 |
| Monday    |             |                |                 |                |                 |                  |                 |
| Tuesday   |             |                |                 |                |                 |                  |                 |
| Wednesday |             |                |                 |                |                 |                  |                 |
| Thursday  |             |                |                 |                |                 |                  |                 |
| Friday    |             |                |                 |                |                 |                  |                 |
| Saturday  |             |                |                 |                |                 |                  |                 |
| Sunday    |             |                |                 |                |                 |                  |                 |
| Monday    |             |                |                 |                |                 |                  |                 |
| Tuesday   |             |                |                 |                |                 |                  |                 |
| Wednesday |             |                |                 |                |                 |                  |                 |
| Thursday  |             |                |                 |                |                 |                  |                 |
| Friday    |             |                |                 |                |                 |                  |                 |
| Saturday  |             |                |                 |                |                 |                  |                 |
| Sunday    |             |                |                 |                |                 |                  |                 |
| Monday    |             |                |                 |                |                 |                  |                 |
| Tuesday   |             |                |                 |                |                 |                  |                 |
| Wednesday |             |                |                 |                |                 |                  |                 |
| Thursday  |             |                |                 |                |                 |                  |                 |
| Friday    |             |                |                 |                |                 |                  |                 |
| Saturday  |             |                |                 |                |                 |                  |                 |
| Sunday    |             |                |                 |                |                 |                  |                 |

I have reviewed the time and attendance and attest to its accuracy. I swear and/or affirm under the penalties of perjury that the information to be give to the social service district is correct.

\_\_\_\_\_  
Child Care Provider's Signature and date

\_\_\_\_\_  
Parent's Signature and date

- \*Monthly Attendance must be submitted by the 4th of the following month.
- \*Sheets must be signed by both provider and parent.
- \* Attendance will be paid up to 30 days after the month that care is provided.
- \*If the child is absent please write absent in the comment section for that day.